



## MTP (MIR Trainee Program)

### Job Descriptions:

- Receives classroom training in subjects related to their placement such as Technical (Broking Business, Claim, Technical MURe, Technical MIT) or Non Technical (Finance, IT, HRGA, Risk Management & Compliance)
- Learns line and staff functions, operations, management viewpoints and company policies and practices that affect each phase of business process.
- Sets performance goals and objectives with line manager.
- Monitors performance progress with line manager and key trainers.
- Observes experienced workers to acquire knowledge of methods, procedures, and standards required for performance of departmental duties.
- Receives on the job training and performs duties in functions and operations of related departments.

### Requirements:

- Bachelor Degree in any major with GPA min. 3.00
- At least 1 year in general insurance industry is a plus
- Familiarity with Computer Systems (Invosa, SAP, Oracle)
- Computer Skill is a must (Word, Excel, Power Point, Email)
- Have capability in foreign language (English, Mandarin, Japanese, German, etc)
- High level self-motivation, has the ability to work towards goals
- Excellent interpersonal skills
- Time-management abilities
- Willing to travel domestic and overseas
- Fresh Graduate are welcome to apply

If you feel that you meet our requirements, please send your application not later than two weeks after this advertisement through company Website as follows:

1. Open MIR website: <http://www.mirbrokers.com>
2. Click menu CAREERS
3. Click menu JOIN MIR GROUP
4. Please filled out MIR Application Form
5. Submit your complete application

